



## Advanced Olympic Research Grant Programme

Application form  
2023/2025 Award

11.11.2022

I am applying:

As an individual

As coordinator of a team project

Name and surname of the applicant/coordinator: .....

## 1. GENERAL INFORMATION ON THE APPLICANT(S)

### 1.1 Individual or coordinator of the team application

Name

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(Family Name) (Given Name)

Nationality (ies)

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Contact details

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(Telephone) (Email)

If you have not already signed up to the OSC mailing list, indicate if you would like to be included to receive our quarterly academic e-newsletter and other news from the OSC, in accordance with the [International Olympic Committee Privacy Policy](#)? You can unsubscribe at any time.

Yes

No

I am already a subscriber

1.2 Current academic position

1.3 Areas of expertise and top three publications relevant to this grant application topic

1.4 Past studies (starting with the most recent)

Institution	Field of study	Start (Year)	Finish (Year)	Title of the degree awarded

1.5 Research awards (starting with the most relevant)

List research grants, fellowships or awards you have received in the last five years, stating in each case the dates and amounts in the corresponding currency

Grant	Year	Currency	Amount

1.6 Professional background

Positions held during the past 5 years starting with the most recent

Name of institution	Function	Dates

### 1.7 Team application members

In the event of team application, list name, position and affiliated university of the other member(s) taking part in the research project and include, as [Appendix 2](#), a brief curriculum vitae (maximum 2 pages per member), providing basic information about education, former and current academic responsibilities and employment history of the member(s) collaborating with the coordinator in the project.

If your co-investigator(s) has(ve) not already signed up to the OSC mailing list, indicate if they would like to be included to receive our quarterly academic e-newsletter and other news from the OSC, in accordance with the [International Olympic Committee Privacy Policy](#)? They can unsubscribe at any time.

Name and email	Position and/or academic rank	University and country	Subscription to OSC mailing list

1.8 Miscellaneous

1.8.1 Have you or any of the application members ever submitted an application to the Advanced Olympic Research Grant Programme or the PhD Students and Early Career Academics Research Grant Programme?

Yes

No

If yes, specify the name of the applicant(s) and the year(s) the candidature was submitted

Name	Year

1.8.2 How did you find out about the Advanced Olympic Research Grant Programme?

## 2. INFORMATION CONCERNING THE ACADEMIC INSTITUTION (EMPLOYER) OF THE APPLICANT OR COORDINATOR IN THE EVENT OF A TEAM APPLICATION

2.1 Name of the university, faculty, department or institute where the applicant is affiliated

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2.2 University mailing address (to be used for any future correspondence)

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(Street)

(Postcode)

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(Town/City)

(Country)

2.3 Authorised university representative

Information concerning the authorised university representative who would co-sign with the applicant the [agreement](#) between the OSC and the university if the project is awarded

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(Family Name)

(Given Name)

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(Function)

(University's department or section)

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(Telephone)

(Email)

### 3. GENERAL INFORMATION CONCERNING THE RESEARCH PROJECT

#### 3.1 Brief descriptive title of research project

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#### 3.2 IOC priority field/s of research directly linked to the project

List at least one of the IOC priority fields of research (published under point 1 of the "[Advanced Olympic Research Grant Programme - Objectives, Rules and Guidelines](#)" document)




3.3 Brief summary of research proposal (half page maximum)

3.4 Research partners

Does the research proposal involve the collaboration with other partner(s)?

Yes

No

If yes, list the name of the entity(ies), describe its (their) role and contribution to the project and include as [Appendix 3](#) a letter of support confirming its (their) commitment.

Entity	Role and contribution

### 3.5 Research ethical approval

Does the research proposal involve interviews, surveys or any other methodologies that involve human subjects?

Yes

No

- If yes, include as [Appendix 4](#) a certificate stating that the project has been reviewed and approved by the university's ethics committee.
- If applicable, mention any other ethical considerations:

### 3.6 Visit to the OSC

Do you request a visit to The Olympic Studies Centre to consult its collections? (ref. to point 4.11)

Yes (number of working days – Monday to Friday: .....)

No

### 3.7 Funding

Funding requested from the OSC in USD (40,000 maximum)

USD .....

3.8 Assistance/grants already awarded for research directly related to that proposed in this application

List research grants, fellowships, awards or other sources of funding you have received, stating the dates and amounts in the corresponding currency in each case

Grant	Year	Currency	Amount

### 3.9 Referees

Give the name and contact details of two academic referees, who could assess, at the OSC's request the quality of the project submitted and the applicant's/applicants' training and preparation to successfully conduct the project. The referees must have an expertise in the field of study related to the submitted project and must not have participated in the following with the applicant/s in the last 3 years: research collaborations, joint publications, student, teacher or mentoring relationships, employment arrangements, and other relationships that may, or may be seen to, impair fair and impartial judgement.

#### First Referee

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(Name)

(Function)

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(University)

(Country)

--	--

(Telephone)

(Email)

#### Second Referee

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(Name)

(Function)

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(University)

(Country)

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(Telephone)

(Email)

## 4. DETAILED INFORMATION ON THE RESEARCH PROPOSAL

4.1 Description of the research topic and clear identification of the research objectives and questions (one page maximum)

4.2 Description of the relevance of the proposal to at least one of the IOC priority fields of research

4.2.1 List up to three key project outputs (the expected direct and early results of your project activities, half page maximum)

4.2.2 List up to three project outcomes (the benefits resulting from the project's activities and outputs, half page maximum)

4.2.3 Describe how will these project outcomes contribute to the selected priority field of research (one page maximum)

#### 4.3 Description of the methodology to be applied (one page maximum)

In the event that the applicant's/applicants' research proposal involves interviews, surveys or any other methodologies that involve human subjects or fieldwork, explain how access to the people to be interviewed, the data or the fieldwork site has been secured in advance. In addition, the application file must include, as [Appendix 4](#), a certificate stating that the project has been reviewed and approved by the university's ethics committee.



4.4 Description of the working schedule for the project, including key tasks, deliverables and milestones (one page maximum)

#### 4.5 Risk management planning (one page maximum)

Description of the potential challenges that could have an impact on the research project, explain how likely they are to occur and how you plan to prevent them

4.6 Description of previous academic work undertaken by others on this topic, including a detailed analysis of the relevant literature and a description of how the applicant's research builds on the existing scholarship (two pages maximum)

(Text can be continued on next page)

(Continued)

4.7 Description of the project's contribution to academic knowledge, considering the need for your research and the gap in current research on the topic (one page maximum)

4.8 Description of the applicant's/applicants' training and preparation for this project, any work already undertaken by the applicant/s on the concerned field(s) of research and a list of any of the applicant's/applicants' relevant publications (maximum two pages per person)

If foreign language skills are required for the research project, mention which language and the applicant's / applicants' level of proficiency

(Text can be continued on next page)

(Space on this page is unlimited)

4.9 In the event of a team application, briefly describe each member's specific roles, responsibilities and contribution to the project, including an estimate of the number of days devoted to the project by each member (maximum one page per person)

Estimate to be linked to point 4.14: In-Kind contribution.

(Text can be continued on next page)



(Space on this page is unlimited)

4.10 List of relevant literature/studies related to the research (five pages maximum)

(Text can be continued on next page)

(Space on this page is unlimited)

4.11 Identification of the OSC collections the applicant(s) plan(s) to consult (one page maximum)

If the applicant(s) wish(es) to use the OSC collections, the application must include justification of the need to use these collections and the proposed length of stay in Lausanne, including details of the documents to be studied (with this in mind, it is highly recommended that applicants consult the [Olympic World Library](#) to find out about the general content of the collections available and the [IOC Archives Access Rules](#)).

4.12 Statement of the applicant's/applicants' plans for scholarly publication and dissemination of the research results (one page maximum)

4.13 Budget in USD requested for the award

4.13.1 Detailed explanation of the activities included in the budget

Comments:

- Refer to the [Grant Programme's Rules](#) for the expenses covered and not covered;
- Remember that research assistance will be funded when essential and properly justified and that the applicants' time devoted to the project should be at least equal to or exceed the time that of the research assistant.

4.13.2 Detailed budget in USD and justification of the different expenses included

Comments:

- If the budget includes an amount for research assistance, specify the tasks to be performed by the research assistant, the number of days and the daily rate.
- For the applicants requiring travelling to Lausanne to consult the OSC collections, we suggest considering a daily budget of USD 250 including food, accommodation and transport.

Expenses	Justification	Amount (USD)

(Text can be continued on next page)

(Continued)

Expenses	Justification	Amount (USD)
<b>TOTAL (USD)</b>		



4.14 In-kind contribution associated with the amount of time that the applicant/each member of the team will devote to the project

Based on point 4.9 above, list the In-kind contributions (i.e. the non-monetary contributions), taking into consideration the number of days of work and the daily rate (based on the percentage of each academic's salary cost (including on-costs) at internal rates).

Name of member	Total number of days	In-kind contribution (USD)
<b>TOTAL (USD)</b>		

## 5. APPENDICES

### General notes:

- The **file name** of this application form must be named as follows: "FAMILY NAME OF THE INDIVIDUAL APPLICANT/TEAM PROJECT COORDINATOR – Given name of individual or coordinator – Application form" (e.g. "STEWART – John – Application form").
- **Appendices** must be put together in a **single pdf file**, separate from the application form and named as follows: "FAMILY NAME OF THE INDIVIDUAL APPLICANT/TEAM PROJECT COORDINATOR – Given name of individual or coordinator – Appendices" (e.g. "STEWART – John – Appendices").
- Both files (application form and appendices) must be sent through the [OSC portal](#).
- **Do not secure the application form nor the appendices with a password!**

- **Current and official recognition of employment (appendix 1)**, including the academic/research status validated by the applicant's university on the institutional letterhead (to be included for each member taking part in the project).

Done

- **Curriculum vitae (appendix 2)**: In the event of a team application, a brief curriculum vitae (maximum 2 pages per member), providing basic information about education, former and current academic responsibilities and employment history of the member(s) collaborating with the coordinator in the project must be included.

Done

Not applicable

- **Research partners (appendix 3)**: If the research proposal involves collaboration with other partners, letter(s) of support confirming its (their) commitment.

Done

Not applicable

- **Ethical approval (appendix 4)**: If the research proposal involves interviews, surveys or any other methodologies that involve human subjects, a certificate stating that the project has been reviewed and approved by the university's ethics committee.

Done

Pending (approximate date of approval expected: .....). It is the applicant's / applicants' responsibility to ensure that the ethical approval is received by the OSC by the indicated date. Should the document not be sent on time, the reviewers will take it into account in their evaluation.

Not applicable

- **Agreement**: The applicant, or the coordinator in the event of a team application, confirms that he/she has read and informed his/her university about the "[Research Project Agreement](#)" to be signed in case the application will be awarded with a grant.

Done

- **Conflict of interest**: The applicant declares that this application does not, and that her/his participation in the Advanced Olympic Research Grant Programme (in this event she/he is selected) will not create any conflict of interests, in particular with regard to the applicant(s)' affiliations with private entities (if any) that could benefit from the research grant.

Done

For the criteria of eligibility, length and amount of grants, and further information about this Grant Programme, consult the Programme Announcement: “Advanced Olympic Research Grant Programme – 2023/2025 Edition” available on [our website](#) or contact us at [studies.centre\\_grants@olympic.org](mailto:studies.centre_grants@olympic.org).

In order to ensure the visibility and sustainability of the Grant Programme, the OSC may publicly disclose, including by publishing on its website and in academic newsletters, the list of projects it has supported, including basic information about the projects and Grant recipients (given name, family name and university name).

To find out more about the activities and collections of **The Olympic Studies Centre**, consult our [webpages](#).

## PRIVACY NOTICE

In order to apply to and to benefit from the Advanced Olympic Research Grant Programme, applicants/coordinators will need to provide certain personal data (in particular first name, last name, academic information, telephone and email address), certain details regarding their referees and authorised university representatives (in particular family and given names, country, function, university and university department, telephone and email address) and other information (collectively “Applicant Data”).

Prior to submitting any personal information on behalf of any third party (co-applicants in the case of team applications, referees and authorised university representatives), applicants/coordinators are responsible to inform them, obtain their authorization to provide their details and ensure that they understand the present notice.

Applicant Data will be managed and processed by The Olympic Studies Centre (the “OSC”), which is part of the Olympic Foundation for Culture and Heritage (the “OFCH”) and, the International Olympic Committee (the “IOC”).

It is necessary for the OFCH and/or the IOC to process Applicant Data for the following purposes:

- Assessing the Grant Programme application
- Confirming the applicant’s eligibility
- Awarding a grant to selected applicants
- Keeping records and establishing statistics and other studies related to the Advanced Olympic Research Grant Programme and other activities of the OSC
- Sending newsletters and other communications (subject to the applicant’s consent in Clause 1.3 of this application form)
- Any other purpose to which the applicants may expressly agree

Where necessary for the above-mentioned purposes, Applicant Data may be shared between the OFCH and the IOC, with the IOC’s affiliates (IOC Television & Marketing Services SA, Olympic Broadcasting Services S.L., Olympic Channel Services S.L.) as well as with members of the Selection Committee appointed by the OSC and the Peer Reviewers. The OFCH and the IOC may also share Applicant Data with third parties who provide IT services and other services to the OFCH and/or the IOC. Some recipients, particularly the Selection Committee appointed by the OSC and the Peer reviewers, may be based in countries that, like the United States of America, do not provide in their laws for a level of protection of your privacy equivalent to the one applied within the European Economic Area and Switzerland.

The OFCH and/or the IOC will retain and process your personal data for no longer than necessary for the above-mentioned purposes and as authorised by applicable laws and will apply appropriate technical and organisational measures to protect Applicant Data against destruction, loss, theft or unauthorised processing.

The OFCH and the IOC will process Applicant Data based on the following grounds: necessity to perform the review of candidature and grant-related agreement, their legitimate interests to conduct and develop the Advanced Grant Programme and applicant’s consent for sending newsletters. The Applicant Data you provide the OFCH and/or the IOC with shall be accurate, complete and up to date. If any change occurs, it is your responsibility to contact the OFCH and/or the IOC to update your Applicant Data.

You have the right, in accordance with the law, to request access to your data, to request the deletion or correction of any erroneous or incomplete data and to object their use. For these purposes or for any question related to the processing of your Applicant Data, contact the OFCH and the IOC at the following address: [privacy@olympic.org](mailto:privacy@olympic.org).

Any complaint in relation to the processing of personal data that has not been addressed within a reasonable deadline can be addressed to the Office of the Federal Data Protection and Information Commissioner, Feldeggweg 1, CH – 3003 Bern, Switzerland, [info@edoeb.admin.ch](mailto:info@edoeb.admin.ch).